



TANZANIA COFFEE BOARD

Established under the Crop Boards amendment Act of Parliament No. 23 of 2001

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Moshi,
Tanzania.

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APPLICATION FOR DIRECT EXPORT COFFEE LICENCE

Name: _____	Tel: _____
Company: _____	Fax: _____
Address: _____	Office Location: _____
I/we hereby apply to be licenced for the year ending 30 th June _____ EXPORT OF PREMIUM COFFEE	
My previous licence was No. _____ Date _____ which expired/expires on _____	
I wish to deal in the following descriptions of coffee _____	
I /we read and understood the Rules and Regulations governing EXPORT OF PREMIUM COFFEE and shall comply with the Statutory Provisions of the above quoted Act, and of the conditions stated as per TCB/DE/001	
Signature of Applicant: _____	Date _____

FOR OFFICIAL USE ONLY

Please grant the above licence as per attached compliance terms.	
Head of Department: _____	Title: _____ Date _____
This licence is granted to the above named company to carry on the business of DIRECT EXPORT OF PREMIUM COFFEE subject to the conditions as per TCB/DE/001.	
Signature: _____	Date _____
DIRECTOR GENERAL	

Licence No _____ Expiry Date _____

RULES AND REGULATION OF DIRECT EXPORT OF PREMIUM COFFEE LICENCE

1. The green coffee that qualifies for Direct Export licence shall be that has been defined by the Tanzania Coffee Board as follows;
 - a) Washed Arabica
 - b) Non-washed Arabica.
 - c) Robusta
 - d) Certified Coffees
2. The qualified Direct Coffee Exporters shall be;
 - a) Cooperation societies
 - b) Farmer group associations
 - c) Individual farmers or estates
 - d) Companies which have entered into farming contracts with farmers.
3. Every licenced Direct Exporter of Premium green coffee shall apply for a separate Direct Export Permit and quality certificates for every lot to be exported.
4. TCB will determine the grade and class of the coffee that is being exported directly and the prices at the (3) Moshi auctions immediately preceding the date of contract signing in order to determine how much the grade and class fetch versus the New York or London for the relevant time Period. If the premium on the contract price is below the average premium over the three preceding auctions, TCB will calculate various levies at a rate based on the average price premium that prevailed at the three preceding auctions.
5. Every licenced Direct Exporter shall submit for registration a valid contract concluded by TCB; coffee type, grade and class; quantity, price and approximate date of shipment.
6. The loading of coffee to be exported under this arrangement into a container shall be made in the premises of a licensed curing factory or approved warehouse. TCB quality control staff and the seller shall witness such loading to certify the description in the Direct Export Permit.
7. The exporter shall be informed by way of Tax Invoice about the payable levy, research cess and any other statutory charges that must be paid before the coffee is exported.
8. Monthly operating report on green coffee shipments as per destination shall be submitted to Tanzania Coffee Board